

City of Sutter Creek



Housing Policy Department
Received on:

May 3, 2013

MAY 07 2013

Department of Housing and Community Development
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

To Whom It May Concern:

Please find enclosed a copy of the 2013 General Plan and Housing Element Annual Progress Report as approved by the City Council on April 1, 2013.

Do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Mary Beth Van Voorhis
Administrative Analyst

RESOLUTION 12-13-21
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SUTTER CREEK ACCEPTING
THE GENERAL PLAN 2012 ANNUAL PROGRESS REPORT

CERTIFIED COPY OF THE ORIGINAL

BY 

WHEREAS, Section 65300 et seq. of the California Government Code requires each county to adopt a comprehensive, long-term general plan for the physical development of each county; and

WHEREAS, on 4th day of January 2010, the City Council adopted an update to the Sutter Creek General Plan by Resolution No. 09-10-16; and

WHEREAS, Government Code Section 65400 mandates that the City submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD) by April 1 of each year; and

WHEREAS, the public was allowed to review the General Plan Annual Progress Report 2012; and

WHEREAS, the Planning Commission did, on the March 11, 2013, conduct a duly noticed regular meeting; and

WHEREAS, on the March 11, 2013, the Sutter Creek Planning Commission conducted a public meeting, and following the public comment and discussion, recommended the City Council accept the Sutter Creek General Plan 2012 Annual Progress Report; and

WHEREAS, a duly noticed regular meeting of the City Council was scheduled for the day of April 1, 2013; and

WHEREAS, the City Council did conduct a public meeting on the noticed date and considered the information in the public record, including the Staff Report, Attachments to the Staff Report, Planning Commission recommendation for acceptance, and the public input made at the meeting; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sutter Creek hereby accepts the General Plan 2012 Annual Progress Report included with this Resolution as Exhibit A.

BE IT FURTHER RESOLVED the City Council authorizes City staff to submit the General Plan 2012 Annual Progress Report to the Governor's Office of Planning and Research and the Housing and Community Development Department.

Duly passed and adopted by the City Council of the City of Sutter Creek at a regular meeting held on the 1st day of April, 2013, by the following vote:

AYES: Council Members Anderson, Murphy, Peters, Rianda and Swift

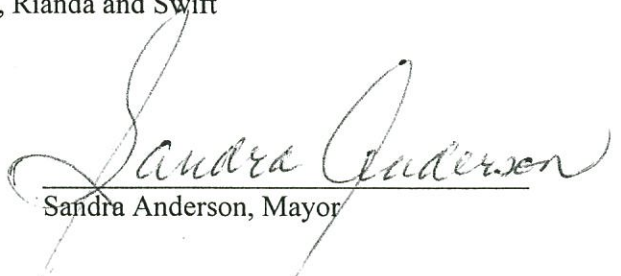
NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:


Natalie Doyle, City Clerk


Sandra Anderson, Mayor

CITY OF SUTTER CREEK
GENERAL PLAN AND HOUSING ELEMENT
ANNUAL PROGRESS REPORT
2013

City: City of Sutter Creek
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Sutter Creek, CA 95685
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Reporting Period: January 2013 to December 2013

Submitted to:
Department of Housing and Community Development
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

1 Introduction

California law [Government Code Section 65400(b)(1)] requires all jurisdictions to submit to their legislative bodies an annual report on the Status of the general plan and progress toward its implementation. The Planning Agency, who is responsible for investigating and recommending reasonable and practical means for implementing the general plan or elements of the general plan, submits the annual report to the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) each year after it is endorsed or adopted by the legislative body, the City Council.

The intent of this law is to ensure that the jurisdiction's general plan directs all land use decisions and that it remains an effective guide for current and future development. The annual report process gives each jurisdiction the opportunity to review Plan policies, standards and guidelines with an objective, global view. The Sutter Creek General Plan includes the mandatory elements, Land Use, Circulation, Housing, Conservation and Open Space, Noise and Safety.

The Planning Commission and City Council oversees the effectiveness and relevancy of the General Plan, and its implementation activities, through this annual review.

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3 Acceptance

The Planning Commission reviewed the General Plan Annual Progress Report 2013 (APR) on ____, 2014. The Planning Commission recommended the City Council accept the APR on ____ xx 2014. The City Council received the Planning Commission recommendation on the General Plan APR 2013 as a consent calendar item and accepted the report on ____ xx, 2013. City Council Resolution _____ is provided in Appendix D.

4 Measures Associated with General Plan Implementation

The status evaluation of the General Plan implementation measures is provided in Appendix A. In summary, xx measures have been implemented and/or are on-going, xx measures are partially implemented, and xx measures have not been implemented. Course adjustments have been recommended

City of Sutter Creek
2013 Calendar Year General Plan Annual Progress Report

for consideration during the next General Plan update. This evaluation (Appendix A) is to be included in the General Plan Appendix, Future Considerations.

5 Housing Element Reporting

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Sutter Creek
Reporting Period 1/1/12 - 12/31/12

Table A
Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information									Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Rentler O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
425 Herrington Court	SF	O	-	-	-	1	1	1	No	No	0
(9) Total of Moderate and Above Moderate from Table A3			▶	▶	▶	0	1	1			
(10) Total by income Table A/A3			▶	▶			2	2	1		
(11) Total Extremely Low-Income Units*											

* Note: These fields are voluntary

**City of Sutter Creek
2013 Calendar Year General Plan Annual Progress Report**

Attachment 1
page 2 of 5

**ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)**

Jurisdiction City of Sutter Creek
Reporting Period 1/1/12 - 12/31/12

**Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant
to GC Section 65583.1(c)(1)**

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Income				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

**Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)**

	1. Single Family	2. 4 Units	3. Units	5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of Infill units*
No. of Units Permitted for Moderate	0	0	0		0	0	0	0
No. of Units Permitted for Above Moderate	1	0	0		0	0	1	1

* Note: This field is voluntary

Attachment 1
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Jurisdiction	City of Sutter Creek	
Reporting Period	1/1/12 -	12/31/12

Permitted Units Issued by Affordability

Note: units serving extremely low-income households are included in the very low-income permitted units totals.


Attachment 1
page 4 of 5

Jurisdiction	City of Sutter Creek	
Reporting Period	1/1/12 -	12/31/12

Program Implementation Status

[illegible]

Jurisdiction	City of Sutter Creek
Reporting Period	1/1/12 - 12/31/12



9 Goals, Policies, Objectives, Standards Modified in 2013

No goals, policies, objectives, or standards were modified in 2013.

10 2012 Planning Activities

Planning Activities

- No planning activities, such as studies, master plans, master environmental assessments or other plans were initiated in 2012.
- One residential building permit, zero industrial building permits, and zero commercial building permits were issued in 2012.
- Fifteen sign permits, four site plan permits, five use permits, two tentative maps, and one vacation of a City road were processed in 2012.
- No planning grants were received in 2012.
- The City began a General Plan update, began the update of the Architectural Review Standards, began the update of the Sign Ordinance and began the update of the Historic Ordinance in 2012.
- City activities that implement the General Plan and are referenced later in this APR include:
 - PG&E Light Replacement Program – The City approved the PG&E street light replacement program, approved a standard energy efficient light standard for Sutter Creek, and upgraded fourteen street lights.
 - Sutter Creek Community Benefit Foundation - The Sutter Creek Community Benefit Foundation is a non-profit (501c 3) Community Foundation whose mission is to increase public awareness of the City's diverse history and cultural heritage. The Foundation encourages private giving for public good, builds and maintains permanent endowments to respond to community needs, addresses those needs through grant making and provides an opportunity for private donors to make a lasting contribution to the community. The Foundation is a separate entity from the City, but works closely with the City to implement community projects.
 - Central Eureka Mine Cleanup - The Central Eureka Mine is an abandoned former underground gold mine located northeast of the corner of Sutter Hill and Eureka Roads. The cleanup targets mine waste that contains arsenic at levels that exceed state health risk standards. Cleaning up the mining waste will enable public access to a portion of this historic site. Sutter Creek plans to develop this area into a park with mining exhibits. Mine waste includes waste rock that was brought out of the mine, and then was placed throughout the Central Eureka Mine area. The mine operated from 1855 to 1953.
 - Prospect Drive Realignment - The SR 104/Prospect Drive Realignment Project realigns 700 feet of existing Forest Products Road to the east to intersect SR-104 opposite Bowers Drive. The existing Forest Products Road will become a cul-de-sac and renamed Prospect Court. Prospect Court will provide access to the existing adjacent business properties. The new section of Prospect Drive will be 46 feet wide, with a bike lane and a 5 foot sidewalk on each side. New street lighting will be added to Prospect Drive and the intersection with SR-104. The project will include right and left turn lanes for east and westbound directions on SR 104. State Route 104 will be widened for 2000 feet to construct the

appropriate lane tapers and turn pockets. The widening will extend to the intersection of SR-104 and SR-49.

- Sutter Hill Road Realignment - The Sutter Hill Road Realignment Project includes improvements on Sutter Hill Road between just north of Old Ridge Road and Ridge Road in Sutter Creek. Sutter Hill Road is a local road providing access from Old Highway 49/Main Street (downtown Sutter Creek) to Ridge Road. Sutter Hill Road meets Ridge Road at a skewed T-intersection. The realignment of the existing intersection of Sutter Hill Road and Ridge Road will be moved approximately 195 feet to the northeast. The realignment will allow for additional storage in both left hand turn pockets on Ridge Road.
- Amador County Film Commission – The City contributed \$500 to support the Amador County Film Commission.
- Rabb St. Sewer Line Replacement – The Rabb Street Sewer Line was replaced in 2012.
- Wastewater Master Plan – The City participated in the update of the Wastewater Master Plan in 2012.
- Main Street Bridge Replacement Project – The Main Street Bridge Replacement was funded in 2012 and will be completed in 2014.
- Badger Street Bridge Replacement Project – The Badger Street Bridge Replacement was funded in 2012 and will be completed by 2015.
- Street Furniture – The City received a \$10,000 grant for the purchase of trash/recycle containers for town and new benches.
- Broad St. Stormwater Diversion Project – The Broad Street Stormwater Diversion project was completed in 2012.
- ACTC Fee Schedule – The City approved a MOU with ACTC for a fee schedule amendment to support commercial development.
- Annual Sutter Creek Clean Up Day The City supported the Annual Sutter Creek Clean Up Day in May 2012. (ACES Waste Disposal)
- City Green House Gas Emissions Inventory Completed – The City heard a presentation by ICLEE in March 2012.
- Sutter Creek Commons Committee – The City formed the Sutter Creek Commons Committee for Bridge Replacement/Downtown Plaza project in March 2012.

General Plan Amendments

- No General Plan amendments were processed in 2012.
- The City of Sutter Creek began an update of its General Plan in 2012 but has placed the process on hold until the court rules on litigation regarding the January 2010 General Plan Amendments “Berry vs. City of Sutter Creek pertaining to the Gold Rush Ranch and Resort”.

Major Development Applications

- No major development applications were processed in 2012.

APPENDIX A Evaluation of General Plan Implementation Measures

Land Use Element

Measure 2.1:	Table LU-5, "Building Intensities Population Densities", shows the new zones needed and zones that need amendment. The City should reduce minimum lot size in areas where "in-filling" is desirable and services and facilities (including traffic circulation) are adequate.
Status:	Measure Implemented The zoning ordinance was revised on August 15, 2005 incorporating elements from the 1994 General Plan, and revised on January 9, 2010 incorporating changes recommended in the approval of the Gold Rush Ranch Specific Plan. The zoning map was amended to include the Gold Rush Ranch Specific Plan. The Zoning Code is consistent with the General Plan.
Recommended Course Adjustment:	Modify Measure 2.1 to require updates, as appropriate, when the General Plan is modified.

Measure 2.2:	The subdivision ordinance should be amended to include design policies and guidelines, which are consistent with those, contained within the updated General Plan. The new Subdivision Code should also contain and/or reference the General Plan's planned development (pd) guidelines criteria.
Status:	Measure Partially Implemented The Gold Rush Ranch Specific Plan General Plan amendment and Zoning code amendment adopted in 2010 includes design policies and guidelines for the Gold Rush Ranch. The City is in the process of developing design guidelines for the remainder of the City. It is anticipated that these guidelines will be considered for adoption in 2013.
Recommended Course Adjustment:	Adopt the design guidelines for the City outside Gold Rush Ranch for inclusion in Volume II of the General Plan.

Measure 2.3:	Existing land use data and projections that were collected in developing this Land Use Element should be put on a computer spreadsheet and maintained as building permits, planning permits, and new developments are approved and/or constructed. The building inspector and planning department shall work together to assure that the land use data base is maintained, This database is important to the long term maintenance of the General Plan and the evaluation of individual projects pursuant to Policies 2.1 and 2.6.
Status:	Measure Implemented The Planning Staff began assembling land use data in a central location in 2012. As each new project is processed the database is updated. The City plans on implementing a GIS system and database in 2013 that will include land use data. Fiscal constraints due to the economy may delay this activity.
Recommended Course Adjustment:	Continue to update the land use data and projections on a project-by-project basis. When fiscally feasible, develop and maintain a city wide GIS system to record land use data.

Measure 2.4: The purpose of the “business ombudsman” would be to develop and actively pursue an economic development strategy that will encourage non-polluting business and industry to locate in the Sutter Hill/Martell planning area and to assist communication between businesses and all City offices, local service agencies, the Council and the Planning Commission not to create expectations or “loopholes” in the City requirements but to explain to and assist businesses in meeting such requirements. The ombudsman should be provided an administrative budget and be required to report on a quarterly or semi-annual basis regarding activities, progress and expenditures. Target date: before 2000 and ongoing.

Status: Measure Implemented
The City had a City Council/Clerk form of government in 1994. Since that time, the Council/Manager form of government has been adopted. The City Manager fills the role envisioned by the ombudsman as proposed in the 1994 General Plan. The City Council has identified the economic development of Sutter Hill as a top four priority. The Sutter Hill Economic Development (SHED) committee is in the process of developing a plan for the area. Martell remains within the unincorporated County’s jurisdiction and is not within Sutter Creek’s tax base. The Planning Department is in the process of developing “City checklists” of the City’s requirements to be available to project applicants, assisting in the communication of City requirements and expectations.

Recommended Course Adjustment:

Modify Measure 2.4 to reflect the City Manager form of Government.

Measure 2.5: The City shall upgrade its “improvement standards” document or develop a “design guidelines” document to include and be consistent with design guidelines found within the City’s General Plan. The City’s “Improvement standards” document is primarily an engineering document and it is not formatted to overlap with the planning process. The document will need to be amended significantly to accept the General Plan guidelines and standards to insure its consistency with the General Plan. It is also possible the City would want to develop a “design guidelines” document. The results of this effort could provide the development community with one manual regarding how to design projects for the City of Sutter Creek.

Status: Measure Partially implemented:
The City Engineer has reviewed the City Improvement Standards. The City has developed a set of Design Guidelines currently under review by the Planning Commission.

Recommended Course Adjustment:

Modify Measure 2.5 to require annual review and appropriate updates. Create separate measures for improvement standards and design guidelines.

Measure 2.6: The City shall consider expansion of the DTC- Downtown Commercial Area. The City should undertake a study to determine the feasibility of expanding the DTC area. Factors to consider include: demand for additional retail space; types of uses appropriate for the downtown area; traffic circulation and parking; and maintain viability of the existing DTC area.

Status: Measure Implemented.
The City expanded the downtown commercial area in 1997 to include Boston Alley and Eureka Street. To date little actual expansion has occurred on these two streets so there does not appear to be a market demand for additional commercial retail space.

Recommended Course Adjustment:

Remove measure 2.6 or modify the measure to support the viability of the DTC.

Conservation and Open Space Element

Measure 3.1:	Several “Best Management Practices” have been described in the <u>Draft Environmental Impact Report on the Golden Eagle Project</u> which should be considered in said master drainage plan and design standards. The master plan and design standards should address all cumulatively significant organic and inorganic pollutants.
Status:	Measure Partially Implemented The City drafted a Master Drainage Plan and currently under review by the Planning Commission. The City adopted “Best Management Practices” in the Gold Rush Ranch Specific Plan.
Recommended Course Adjustment:	Complete the review of the Master Drainage Plan. Evaluate the opportunity to implement Best Management Practices similar to those included in the Gold Rush Ranch Specific Plan for the remainder of the City.

Measure 3.2:	The General Plan Task Force #2 initiated work on a grading ordinance in 1989. Engineering assistance is needed to complete the ordinance. The ordinance should utilize flexible density provisions consistent with the (pd), planned development land use designation to allow minimum lot size requirements to be increased as slope increases in order to reduce grading. The ordinance must conform with other design guidelines as well as the goals and policies of the General Plan.
Status:	Measure Implemented The “Performance Standards” document addresses grading and is appropriate to satisfy this policy and implementation measure. The Gold Rush Specific Plan includes grading standards.
Recommended Course Adjustment:	Revise Measure 3.2 to require regular review of the effectiveness of the City’s grading standards and consider modifications as appropriate.

Measure 3.3:	The City Engineer should develop the erosion control guidelines that will more directly control wind and water erosion and the secondary impacts upon aesthetics, water quality, etc. The controls would be more specific than those that are presently contained in UBC Chapter 70. <u>The Draft Environmental Impact Report for the Oak Knolls Subdivision</u> contains an extensive list of detailed erosion control measures that could be used in said guidelines.
Status:	Measure Implemented Sutter Creek uses a Storm Water Pollution Prevention Plan (SWPPP) and building codes to prevent erosion. The SWPPP code compliance has been deemed sufficient by the City engineer and building staff experts.
Recommended Course Adjustment:	Revise Measure 3.3 to require regular review of the effectiveness of the City’s SWPPP and modify as appropriate.

Circulation Element

Measure 4.1:	The City Council should continue to work through the Amador Local Transportation Commission (ALTC) to prioritize the Highway 49 bypass for funding and construction. The City and ALTC representatives should continue to work with Caltrans and the California Transportation Commission until completion of the bypass is included in the State Transportation Improvement Program.
Status:	Measure Implemented The bypass construction was completed in February 2007, is open and is in use.
Recommended Course Adjustment:	Remove Measure 4.1.
Measure 4.2:	A number of intersections in the Sutter Creek planning area presently meet one or more of the standard warrants for signals. Each of these intersections should be further evaluated as time progresses to determine if traffic signals should be installed. Installation of the signals should be programmed as long-term improvements only when and if fully justified.
Status:	Measure Implemented A traffic signal has been installed in the Sutter Creek planning area at the SR-49/Ridge Road/SR-104 intersection. The City continues to monitor signal warrants.
Recommended Course Adjustment:	Modify Measure 4.2 to require regular review of intersection adequacy.
Measure 4.3a:	Extend Sutter-Ione Road to Route 49. This extension will replace Spanish St (N) and Route 49 intersection.
Status:	Measure Implemented Right of way and funding constraints prevented a design that complied with this policy Recommended Course Adjustment. Instead, Sutter-Ione Road connects with Spanish St., which connects with Historic 49. The improvement was constructed in 2008.
Recommended Course Adjustment:	Remove Measure 4.3a
Measure 4.3b:	Improve Gopher Flat Road, Main Street to City Limits. The street should be improved with curb, gutter and sidewalk and be widened to provide two 12ft travel lanes, bike lanes and a center 2 way, left turn lane wherever right of way is not constrained by existing buildings or other factors.
Status:	Measure Partially Implemented The improvements along Gopher Flat/Shake Ridge Road were a condition of approval for the Powder House Estates project. However, these improvements will not extend all the way to Main Street. Right of way and funding constraints prevent the completion of this project between Powder House Estates and Cole St. The City continues to apply for Safe Routes to School grants to complete the project and the City conditioned Powder House Estates to provide two walking trails through the project and across open space to connect the Gopher Flat Road corridor to Randolph St. and Cole St. Existing right of way on Gopher Flat Rd. from Meadow Crest to Golden Hills Dr. is being considered for a sidewalk in order to meet the spirit of this policy and implementation measure.

Recommended Course Adjustment:

Revise Measure 4.3b to reflect current policy.

Measure 4.3c: Provide a walkway for elementary school children on Spanish Street. Improve with curb, gutter and sidewalks where not now provided, between the school entrance and Main Street.

Status: Measure Partially Implemented
Improvements have been made up to Mahoney Mill Road, but do not extend to Main Street.

Recommended Course Adjustment:

Implement Measure 4.3c when feasible.

Measure 4.3d: Designate one-way streets: Hayden Alley, Keys Street, Randolph Street and Boston Alley. Limiting parking to one side of Randolph Street may eliminate the need for it to become one way.

Status: Measure Not Implemented
These suggestions have been vetted several times with the citizens and interest holders. Thus far, size constraints with delivery trucks and school buses have prevented these suggestions from being implemented.

Recommended Course Adjustment:

Modify Measure 4.3d to reflect feasible practices for traffic safety and circulation functionality.

Measure 4.3e: Widen Sutter Hill Rd and Eureka-Sutter Hill Road to provide 12ft travel lanes and five ft paved shoulders.

Status: Measure Implemented
The City has applied for and been granted hazard elimination funds to complete the widening of Old Sutter Hill Rd. from Old Eureka Road to Ridge Road. This grant also will realign the intersection at Ridge Rd. to make it safer. Construction is tentatively scheduled for Summer 2013. Old Eureka Rd. is not currently within the City limits.

Recommended Course Adjustment:

Remove Measure 4.3e once the road improvements have been completed.

Measure 4.3f: Improve the N. Amelia Street and Spanish Street intersection. N. Amelia Street is misaligned through its intersection with Spanish Street, Realignment will require acquisition of right-of-way.

Status: Measure Not Implemented
Amelia Street has not been realigned. The City Engineer is working on plans and grant funding for the project. In each funding round, the City has applied for hazard elimination funds to correct the design of this intersection. Traffic accidents are not a problem at the intersection and thus the project has not been funded.

Recommended Course Adjustment:

Implement Measure 4.3f when funding is available.

Measure 4.4: The Amador County Local Transportation Commission funded such a study in FY 92/93 but it was not completed. The City should urge that the project be completed and update this Circulation Element based upon the study results.

Status: Measure Partially Implemented

The Circulation Element is in the process of being updated with the 2012 General Plan Update (on hold).

Recommended Course Adjustment:

Implement Measure 4.4 once the General Plan update can proceed.

Measure 4.5a: Improve radius of curb returns. Most intersections of side streets with Main Street in Sutter Creek should be improved by removing a 10-foot square section of the ten foot wide sidewalks on each side of an intersection and replaced the sidewalk with a 10 foot radius curb return and handicapped ramp.

Status: Measure Partially Implemented
The curb radii suggestion conflicts with the historic preservation of Main Street. The City completed a disability-access project on most sections of Main Street's sidewalks this year.

Recommended Course Adjustment:

Modify Measure 4.5a to address historic preservation on Main Street.

Measure 4.5b: Construct turning and acceleration- deceleration lanes. At intersections where turning movements from the minor street are significant (over 100 vehicles per hour during peak hours of the day), the LOS can be improved by adding separate turn lanes for the various turning and through movements. This measure is not practical in the downtown historic area.

Status: Measure Partially Implemented
The Gopher Flat Road intersection with Main St. has been improved to this standard. Church St. was evaluated for improvements consistent with this policy, but this standard proved to be impossible due to site constraints and the need to protect the history of the existing buildings in that area.

Recommended Course Adjustment:

Modify Measure 4.5b to reflect standards consistent with site constraints and historic preservation.

Measure 4.5c: Improve sight distance at intersections. At locations where accident records show problems due to visibility, corrective measures should be taken. The measures might involve removal or lowering of plantings or fencings and in some cases the removal of low tree branches where buildings cannot be moved; stop signs can help these situations.

Status: Measure Implemented
All problem intersections have been remedied with the suggested solutions. For example, at the intersection of Church St. and Main St., the evergreen tree in the island has been trimmed to a level that allows drivers to see under the branches. In addition, stop signs were added to the unusual intersection at Broad St./ Mill St./ and Gopher Flat Rd. Also, stop signs were added to Meadow Crest Dr., California St., Badger St. and Karsan Dr. The City intends to install a three-way stop on Church Street at Greenstone Terrace / Gold Dust Trail.

Recommended Course Adjustment:

Modify Measure 4.5c to require regular review and implementation of remedies as appropriate.

City of Sutter Creek
2013 Calendar Year General Plan Annual Progress Report

Measure 4.5d:	Relocate the intersection of Sutter Hill Road eastward of its present intersection with Ridge Rd to provide greater safety and flow through the intersection. The relocated intersection will require acquisition of right-of-way.
Status:	Measure Implemented
Recommended Course Adjustment:	The City received a \$740,000 grant for the project in 2008. The City is currently negotiating for right-of-way acquisition. The project is to be completed in 2013. Remove Measure 4.5d once construction is complete.
Measure 4.6a:	Provide bus service to and from special events from local parking facilities. Charter bus service from the bay area and valley locations should be promoted for special events, which are expected to draw large crowds.
Status:	Measure Partially Implemented
Recommended Course Adjustment:	The Gold Rush Ranch project required busing for large events and committed to developing an ordinance requiring alternative transportation for large events. Implement Measure 4.6a for the entire City.
Measure 4.6b:	Extend and add transit routes as demand dictates.
Status:	Measure Implemented
Recommended Course Adjustment:	Transit routes have been extended and added to meet the demands of the City's population. Amador Regional Transportation System provides bus service one-quarter mile from designated routes, effectively providing access to public transportation for all of the City's residents. On-going implementation
Measure 4.6c:	Bus shelters and benches should be provided where demand warrants and their provision included as part of development approval requirements. New developments should provide safe locations off the traveled way for the buses to stop without impeding the flow of traffic.
Status:	Measure Implemented
Recommended Course Adjustment:	Bus shelters and benches have been provided with new commercial development. Continue to evaluate bus shelters and benches and implement Measure 4.6c as demands warrants.
Measure 4.6d:	Public transit facilities (bus stops, etc) should be located near or incorporated into all commercial industrial project employing more than 10 people provided there is not an adequate existing bus stop within ¼ mile.
Status:	Measure Implemented
Recommended Course Adjustment:	Bus shelters and benches have been provided with new commercial development. On-going implementation
Measure 4.7a:	Provide for additional home delivery of mail. The City shall encourage the postal service to provide delivery of mail to all existing homes and businesses. This would reduce the number of trips to the post office located on Gopher Flat Road.
Status:	Measured Implemented

Downtown delivery was added in 2003 as a result of the City petitioning the U.S. Postal Service. Now every home in the City is afforded home delivery.

Recommended Course Adjustment:

Remove Measure 4.7a

Measure 4.7b: The City shall encourage retail stores to provide delivery service and telephone and catalog shopping services. Some retail stores are instituting catalog ordering and delivery of goods to homes and businesses. This trend should be encouraged.

Status: Measure Partially Implemented

The City does not promote home deliveries; however, it is common for businesses to have mail order & web businesses. The City allows UPS & FedEx to park anywhere reasonable to facilitate deliveries.

Recommended Course Adjustment:

Modify Measure 4.7b to reflect City approach.

Measure 4.8: The (pd) land use designation explained in Table LU-2 in the Land Use Element allows planned developments to include neighborhood commercial uses so as to minimize automobile traffic.

Status: Measure Implemented

Neighborhood commercial facilities are being considered in new planned development.

Recommended Course Adjustment:

On-going implementation.

Measure 4.9a: As traffic increases on some City streets, parking should be curtailed where parked vehicles encroach into the traveled way.

Status: Measure Not Implemented

Parking has not been curtailed where parked vehicles encroach into the traveled way. However, parking on the street is an effective traffic calming device. In residential neighborhoods, safety is more important than LOS, and thus, street parking has not been discouraged.

Recommended Course Adjustment:

Revise Measure 4.9a to reflect current City policy.

Measure 4.9b: Enforce limited time parking restrictions in the older, historic business district. On-street parking is important to the business community and it should be reserved for customers. Members of the business community should use the off-street lots.

Status: Measure Partially Implemented

Time limits are enforced in a selective manner to discourage merchant and employee parking while encouraging customers to stay long enough to shop and dine.

Recommended Course Adjustment:

Revise Measure 4.9b to reflect current City policy.

Measure 4.9c: Provide adequate parking for new and old development. Off street parking should be required whenever new commercial buildings are constructed. Where downtown businesses cannot provide adequate off-street parking, in-lieu fees should be charged. These fees should go toward purchase of land and construction of parking facilities located within the downtown commercial district.

Status: Measure Implemented

New development projects are reviewed using both the General Plan and California Environmental Quality Act (CEQA), both of which address parking. City ordinance requires payment of in-lieu fees where parking cannot be provided.

Recommended Course Adjustment:
On-going implementation of Measure 4.9c.

Measure 4.9d: Where designated, post standard “No parking” signs on streets and alleys in appropriate locations to insure compliance and enforcement.

Status: Measure Implemented
Several of the narrower streets have no parking signs posted where parking is not feasible.

Recommended Course Adjustment:
On-going implementation of Measure 4.9d.

Measure 4.9e: Conduct a financial feasibility study for the installation of parking meters in the Commercial Business District. The City needs to have a source of revenue for long term parking improvements. Parking meter revenue can be a significant source of funds for these improvements.

Status: Measure Not Implemented
This policy has been repeatedly rejected by City Council, the Business Association, Interest Holders, and Citizens.

Recommended Course Adjustment:
Remove Measure 4.9e based on City policy.

Measure 4.9f: “Park and Ride” lots should be provided by Caltrans at locations shown on Map C-2 in conjunction with construction of the Highway 49 Bypass.

Status: Measure Implemented
The Sutter Hill Transit Center, which includes park and ride lots, is operational at the southern end of the Highway 49 bypass. The City has worked with the Foothill Rideshare program to provide five (5) park and ride spaces in the South Lot.

Recommended Course Adjustment:
Remove Measure 4.9f or modify to encourage future Park and Ride lots.

Public Services and Facilities Element

Measure 5.1: The planning department and other City representatives should carry out the follow-up efforts with the Amador Water Agency (AWA) to insure accomplishment of objective 1.

Status: Measure Not Implemented
AWA Water Code states “The approval of the provision of water service in connection with any annexation of land to, or the inclusion of land within, a Central Amador Water Project (CAWP) entity shall be on the basis of first-come, first-served, with the date of the CAWP entity's notice given pursuant to paragraph 26 of the CAWP water service contracts fixing a landowner's priority date”. The Water Code was last revised on July 2, 2007.

Recommended Course Adjustment:
Remove or Modify Measure 5.1 to reflect City policy.

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Measure 5.2:	The City Council shall urge the AWA to complete the studies necessary and adopt adequate rates and fees and other revenue/improvement plans. At the same time Council and staff shall carefully review all such increases and plans to assure they are fair and meet the City needs.
Status:	Measure Implemented Amador Water Agency has completed the Amador Water System (AWS) Participation Fee Study Final Report on October 3, 2007. The City Council and staff reviews and comments on rate/fee increase if the increases are not supported in the reports.
Recommended Course Adjustment:	Remove or Modify Measure 5.2 to reflect City policy.
Measure 5.3:	The City's Planning Department shall urge AWA for completion of water system design standards and oversee their inclusion into the City's improvements standards document.
Status:	Measure Not Implemented Water system design standards have not been completed.
Recommended Course Adjustment:	Implement Measure 5.3.
Measure 5.4:	The City could contract the sewage system capital improvement program project to a private engineering firm under the direction of the Council and staff. The cost of the project will be recouped as part of the increased revenues addresses by the plan.
Status:	Measure Implemented The City Engineer, Gene Weatherby completed a capital improvement program in the late 1990's that is continuously updated. The City completed a Citywide Wastewater Master Plan with HDR Consulting. The capital improvements identified have been incorporated in the City's new wastewater rate study prepared by Bob Reed.
Recommended Course Adjustment:	Remove or Modify Measure 5.4 to reflect current conditions and City policy.
Measure 5.6	The next large development to be considered after the adoption of the General Plan Update that adds substantial storm runoff to Sutter Creek shall be required to provide for the master plan (utilize CEQA mandatory finding of cumulative effect) and be partially reimbursed by subsequent developments.
Status:	Measure Implemented New major projects fully mitigate drainage.
Recommended Course Adjustment:	On-going implementation.
Measure 5.7:	The City of Sutter Creek adopts within its General Plan, by reference, the goals, objectives and programs within the County AB 939 Task Force's <u>Source Reduction and Recycling Element and Household Hazardous Waste Element</u> .
Status:	Measure Implemented The City actively participates in the County AB 939 Task Force's <u>Source Reduction and Recycling Element and Household Hazardous Waste Element</u> program.
Recommended Course Adjustment:	On-going implementation.

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Measure 5.8a:	The City should determine the feasibility of using the Sutter Creek Elementary School Site as a civic center and communicate with the school district about acquiring the site for such a facility.
Status:	Measure Partially Implemented The City continues to express its interest in the SC Elementary School Site as a civic center should the school district ever abandon the site. The school district continues to express interest in working out a transfer should the school be relocated. In November 2005 the City constructed a community civic center with facilities available for public use.
Recommended Course Adjustment:	On-going implementation.
Measure 5.8b:	The City needs to establish a revenue plan for upgrading existing City offices and/or relocating offices to a new larger facility.
Status:	Measure Implemented A new AB1600 study and fees have been adopted. It became effective on April 17 th , 2008.
Recommended Course Adjustment:	Remove or modify Measure 5.8b to reflect current status and City policy.
Measure 5.9a:	Work closely with the Post Office to establish an automated postal service center at Sutter Hill; and expand the parking at the existing Post Office.
Status:	Measure Not Implemented
Recommended Course Adjustment:	Determine if the Postal Service uses automated postal service centers. Based on results, either implement measure or revise to reflect Postal Service policy.
Measure 5.9b:	Petition the U.S. Postal Service to provide mail delivery service to central Sutter Creek.
Status:	Measure Implemented The U.S. Postal Service provides mail delivery service to central Sutter Creek.
Recommended Course Adjustment:	Remove Measure 5.9b.
Measure 5.10:	The Police Chief and/or an outside consultant should calculate the cost of facilities that would be needed to adequately serve projected demand and a timetable for which the facilities must be brought into use. The costs and time frame should be compared with projected revenues and, if necessary, policies or plans for obtaining additional revenues should be adopted by the City Council.
Status:	Measure Implemented A new AB1600 study & fee have been adopted. It became effective on April 17 th , 2008. Police facilities were included in the study.
Recommended Course Adjustment:	Modify Measure 5.10 to require regular evaluation of facilities costs and demands.
Measure 5.11:	The City will likely need to rely upon services of an outside fiscal consultant to conduct the referenced study and prepare any subsequent plan. To save costs, this project could be obtained with an overall budget projection analysis and capital improvement program as is called for under the subject heading "Funding Public Services".

Status: Measure Implemented
A new AB1600 study & fee have been adopted. It became effective on April 17th, 2008.

Recommended Course Adjustment:
Modify Measure 5.11 to require regular evaluation of fees.

Measure 5.12: The 20 year plan should be drafted by the Sutter Creek Fire District and portions that are relative to Sutter Creek should be adopted by the City Council.

Status: Measure Not Implemented
The City does not currently have a 20 year fire protection service plan. The Sutter Creek Fire Protection District has formed a Community Facilities District, which encompasses all of the properties within the City.

Recommended Course Adjustment:
Modify Measure 5.12 for the City to encourage the Fire Protection District to maintain a 20 year plan.

Measure 5.13 The City Council may designate a committee and/or staff to work on the project, however it is likely the services of a qualified professional with experience in the fiscal affairs of small government will be needed. The Citywide capital improvement program and funding strategy shall include a provision for the maintenance of open space areas that may be acquired through implementation of the open areas policies, objectives and guidelines contained within the General Plan.

Status: Measure Implemented
A Capital Facilities Fee Study was finished in early 2008. The nexus study for that fee study and its associated fee includes a Capital Improvement Plan for police facilities, fire department facilities, historical facility preservation, city hall facilities and City corporation yard facilities.

Recommended Course Adjustment:
Revise Measure 5.13 to reflect current conditions and City policy.

Safety Element

Measure 6.1: Records concerning mining activities underneath the planning area should be collected and maintained at City Hall for reference and use by the City and developers. There is a good summary of mining activities in part of the City in the draft EIR for the Oak Knolls subdivision. This and other information should be compiled, labeled and indexed by the Planning Department at City Hall for ready reference.

Status: Measure Partially Implemented
The City has the Oak Knolls subdivision (Powder House Estates) files identified in the archives, however, there is nothing specifically compiled, labeled and indexed available for public review as "counter" information. It should be noted that the City was co-applicant with the Department of Toxic Substance Control to complete an area-wide assessment of mining related toxic substances and to identify ways to rehabilitate brownfields in the City. This study is currently underway and is expected to be completed in 2013.

Recommended Course Adjustment:
Implement Measure 6.1.

Measure 6.2: A Flood Hazard Reduction Plan should be developed that will reduce the extent of flooding that threatens existing development areas within the City. The Flood Hazard Reduction Plan should be prepared by the City Engineer or by an outside consultant in concert with the master drainage plan called for in the Public Services and Facilities Element. At minimum, the City engineer should study the concern and include a list of flood hazard reduction projects to be included in the citywide capital improvement program and funding strategy identified in the Public Services and Facilities Element.

Status: Measure Partially Implemented
A Flood Hazard Reduction Plan has not been developed, however, the City has systematically applied for grants to eliminate flooding hazards. The Old Sutter Hill hazard elimination grant corrected problems in the south east portion of the City and the Broad St. grant will resolve issues in the eastern portion of the City. The City required the Sutter Crest East Subdivision to resolve all flooding related problems in its area; Golden Hills, *ibid.*; Powder House, *ibid.*; Lincoln Mine Estates, *ibid.*; Bryson Dr. Cottages, *ibid.*; Crestview, *ibid.*; etc. The City will replace the Main St. bridge with grant funds in 2011 and this should completely eliminate flooding in the City Hall area. The City received a grant for improvement is the Badger St. Bridge is scheduled for replacement in 2014 that should eliminate flooding.

Recommended Course Adjustment:
Implement Measure 6.2.

Measure 6.3: Property owners in the Downtown Historic District should become organized to plan for and fund a program to reduce or eliminate the threat of urban fire. The City and/or Fire District could facilitate property owners in fulfillment of this objective by sponsoring educational programs as well as efforts to obtain grants, special districts formation or other funding mechanisms.

Status: Measure Not Implemented
A program to reduce or eliminate the threat of urban fire has not been planned for or funded by property owners in the Downtown Historic District. It should be noted, however, that this project has been suggested and while business owners are supportive of it, land owners have been resistant to the idea. The City continues to suggest such a program.

Recommended Course Adjustment:
Implement Measure 6.3.

Measure 6.4: The County Office of Emergency Services should complete an upgrade of the County's Emergency Management Plan making the document more usable by all jurisdictions involved.

Status: Measure Implemented
The County updated the Emergency Management Plan in August 2006. This plan is in compliance with the requirement of the Disaster Mitigation Act of 2000. The City has a plan available at City Hall and works with the State Office of Emergency Services.

Recommended Course Adjustment:
Remove or Modify Measure 6.4 to reflect the current status and City policy.

Measure 6.5: Coordinated interagency emergency drills should be conducted on a regular basis especially in hazard areas identified in this plan.

Status: Measure Implemented

The Office of Emergency Services conducts one or more drills each year.

Recommended Course Adjustment:
On-going implementation.

Historic Element

Measure 8.1a:	The committee should review the “Walking Tour of Historical Places of Interest” and consult other reliable sources to determine which buildings or structures are historically significant.
Status:	Measure Implemented The City’s promotion committee reviews the walking tour annually.
Recommended Course Adjustment:	On-going implementation of Measure 8.1a.

Measure 8.1b:	The committee should develop and provide an inventory of architectural features and styles to assist applicants and developers in constructing or remodeling residential and commercial structures that clearly enhance building features that evoke or display desirable late 19 th and early 20th century styles of architecture.
Status:	Measure Implemented The City has adopted a list of architectural features and styles that they have designated as desirable for applicants and developers to use.
Recommended Course Adjustment:	Remove Measure 8.1b or modify the measure to reflect the current status and City policy.

Measure 8.1c:	The committee should recommend other policies and procedures for the Citywide maintenance and enhancement of historic values including, possibly, a historic preservation ordinance, designation of the downtown area as a nationally registered historic place, participation on the National Historic Preservation program as certified local government, and participation in the California Main Street program.
Status:	Measure Partially Implemented According to the National Register, the Sutter Creek downtown has not been designated as a historic place at this time. Sutter Creek is not actively participating in the National Register program. The City has, however, adopted a resolution dealing with historic preservation (Chapter 2.40) and a resolution establishing architectural standards for commercial development (Chapter 18.39) to implement this section.
Recommended Course Adjustment:	On-going implementation of Measure 8.1c.

Measure 8.2a:	Enforce and improve the historic overlay land use designations contained in the General Plan Land Use Element.
Status:	Measure Implemented City Resolution 15-37 has been adopted.
Recommended Course Adjustment:	On-going implementation of Measure 8.2a.

Measure 8.2b:	Consistent with previously listed implementation measure 1b, the Historic Design Review Committee should establish design standards that describe and show how new development can meet historic corridor values and enhance or complement the historic and rural features of the historic district and corridor.
Status:	Measure Implemented The City has established design standards for residential development in the Historic District/Corridor, and has adopted design standards (Chapter 18-29) for commercial development.
Recommended Course Adjustment:	Remove or modify Measure 8.2b to reflect the current status and City policy. Rename Historic Design Review Committee to Development Review Committee throughout the General Plan.
Measure 8.2c:	The Historic Design Review Committee should recommend to the City Council and Planning Commission a list of land uses deemed compatible with the intent of the Downtown Historic District.
Status:	Measure Partially Implemented The City currently has a list of land uses deemed compatible with the intent of the Downtown Historic District, based in the zoning code. This implementation measure will be more fully addressed with the City's 2012 General Plan Update (currently on hold).
Recommended Course Adjustment:	On-going implementation of Measure 8.2c.
Measure 8.2d:	Consistent with previously listed Objective #1, the Historic Design Review Committee should be given authority to review and approve or disapprove new construction or remodel projects in the historic district and corridor based upon conformance to established standards and policies.
Status:	Measure Implemented The City has an established Development Review Committee (DRC), which reviews projects prior to the Planning Commission. An Architectural Review Committee has also been established (see 8.1a). Site plan permits are required for new construction and remodel projects in the historic district. With DRC Recommended Course Adjustment, site plan permits can be approved at staff level by the Community Development Director (CDD) or the CDD can recommend forwarding the application for review and approval by the Planning Commission. The City has adopted a resolution dealing with historic preservation (Chapter 2.40) and a resolution establishing architectural standards for commercial development (Chapter 18.39) to implement this section.
Recommended Course Adjustment:	Remove or modify Measure 8.2d to reflect current status and City policy.

Parks and Recreation Element

Measure 9.1:	The parks commission should be appointed by the City Council and made up of qualified and well motivated people. The amount of additional planning and preparation that is necessary to accomplish the goals and objectives of this Element is significant. The commission should develop additional details addressing all
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	components of this 20 year plan including design concepts, prioritized locations, and funding alternatives. Progress reports to the Planning Commission could help assure progress and communication with respect to ongoing development proposals. Target date: before 2000.
Status:	Measure Not Implemented The Amador County Recreation Agency (ACRA) serves as the City's Parks Commission and addresses the City's parks and recreation needs including: design concepts, prioritized locations, and funding alternatives. The City Council maintains ultimate decision authority over the City's parks.
Recommended Course Adjustment:	Revise Measure 9.1 to reflect ACRA's management of the City's parks.
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Measure 9.2:	The general purposes and features of a regional park/sports complex are described in the previous text, as are some general considerations for obtaining such a facility. Target date: before 1997.
Status:	Measure Not Implemented The City does not have a regional park/sports complex. Such a regional park has been proposed for the proposed Gold Rush Ranch project.
Recommended Course Adjustment:	On-going implementation of Measure 9.2.
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Measure 9.3:	The general purposes and definitions of community parks are described in the previous text. New community parks will be acquired and constructed by dedications and "Quimby ordinance" in-lieu fees. Special assessment or benefit districts may be established by ongoing maintenance and overhead costs. Target date: before 2000 and ongoing.
Status:	Measure Implemented New developments are reviewed with consideration to the General Plan and the California Environmental Quality Act. Parkland needs and requirements of the City are addressed at that time.
Recommended Course Adjustment:	On-going implementation of Measure 9.3.
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Measure 9.4:	The general definition of neighborhood parks is contained in the previous text. All new large residential developments should include neighborhood parks. Neighborhood parks may include private parks provided they are maintained and accessible to all residents of the neighborhood being served for little or no gate fee.
Status:	Measure Implemented New large residential developments may include neighborhood parks.
Recommended Course Adjustment:	On-going implementation of Measure 9.4.
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Measure 9.5a:	The general purposes and parameters for the Sutter Creek linear parkway are addressed in the previous text. The City could "seed" establishment of the parkway by using local volunteers to design and construct a part of the parkway on City-owned property near City Hall. The City could also sponsor a workshop of local business leaders and draw upon the direct experience of other communities whose commerce and tourism have improved due to similar park facilities. Target date: before 2000.
Status:	Measure Partially Implemented

The "gateway" project recently constructed at the intersection of Old Hwy. 49 and new Hwy. 49, that is City owned property, contains a meandering sidewalk that allows persons from that area to walk up to the bus stop and shopping center at the top of Sutter Hill Road. The City recently acquired property along Sutter-Ione Road / and the Hwy. 49 bypass. This land is an oak tree mitigation planting project and will/does have public access for walking trails. Other walkways/trails have been discussed in public workshops that will eventually be created and linked together to connect all neighborhoods within the city.

The City participated in the ACTC pedestrian/bicycle study and the ACRA park study. The Citywide trail system was included in these plans and will be adopted into the new General Plan. This trail system connects extensively with each neighborhood and planned neighborhood. Each new development will construct portions of the trail and the City has applied for grants to construct portions of the trail in established neighborhoods. The City has constructed the Nickerson Trail and is currently engaged in planning a trail from the footbridge downtown to the Central Eureka Mine.

Recommended Course Adjustment:

Implement Measure 9.5a

Measure 9.5b: Dedication of creek side greenways is a requirement contained in the land use element that applies to new developments along Sutter Creek and Gopher Gulch. As future development occurs, improvements in the creek side greenway zones should consist only of passive recreation facilities including bicycle paths, pedestrian trails, picnic areas, open space and similar uses. Riparian habitat should be maintained as much as possible. New plantings should consist of native plants to the greatest extent possible. The following controls should also apply:

1. Urban structures and facilities such as houses, commercial and industrial buildings, and parking lots should be prohibited;
2. Filing of any type should be prohibited;
3. The obstruction of stream flow by manmade facilities should be prohibited;
4. The destruction of riparian vegetation should be prohibited except for flood control and public health and safety reasons.

Status:

Measure Implemented

The City requires dedications that consist of passive recreational facilities in new development along Sutter Creek and Gopher Gulch. When passive recreational facilities are unable to be constructed, the City requires that the native habitat is maintained. In the event that this too is unable to take place, the City requires that the native habitat be recreated using native plant species.

Recommended Course Adjustment:

On-going implementation of Measure 9.5b.

Measure 9.7a: A general explanation of the interlinking pedestrian and bicycle trails network is provided in the previous text of this Element. The network is also addressed by objectives and policies found within the Circulation Element. The City's Parks Commission and/or Planning Commission should study alternative designs and locations, and develop maps and diagrams for essential components of the network. The Commission(s) should also address means to obtain needed trails in developed parts of the City. All new developments should be required to provide for links to the system where necessary. Such links should not generally be considered a

contribution to parklands dedication if it serves in-lieu of other pedestrian and bicycle facilities.

Status: Measure Implemented

The City has studied alternative designs/locations and means for acquiring trails. New developments are required to provide links to the interlinking pedestrian and bicycle trails network.

Recommended Course Adjustment:

On-going implementation of Measure 9.7a.

Measure 9.7b: The City should participate in and oversee the countywide bicycle and pedestrian plan being developed by the Local Transportation Commission.

Status: Measure Implemented.

The City participated in and oversaw The Amador County Bicycle and Pedestrian Plan and Guidelines that was adopted in 2006.

Recommended Course Adjustment:

Revise Measure 9.7b to require regular evaluation of the Countywide bicycle and pedestrian plan.

APPENDIX B Housing Element Program Evaluation

Program 1-1: The City shall create and maintain a citywide inventory of potential infill sites. The sites shall consist of vacant and/or underutilized residentially-zoned lots within the city limits. The City shall also prepare an inventory of vacant and/or underutilized commercial, industrial, and public sites that could be potentially redesignated for residential use. The City shall make this information available to the public by posting the inventory on the City's website and providing the inventory at the Community Development Department counter.

Status: Program Implemented

 The Housing Element list the available infill sites and is posted on the web site.

Recommended Course Adjustment:

 On-going implementation of Program 1-1.

Program 1-2: The City shall review its water and sewer hook-up fees for residential second unit dwellings and determine whether or not the rates can be lowered in an effort to reduce financial disincentives to the development of residential second unit dwellings.

Status: Program Implemented

 The City does not have responsibility for water rates. The City reviews the water rates and provides input on establishing reasonable rates. The City updated its sewer rates in 2009.

Recommended Course Adjustment:

 Revise Program 1-2 to reflect the responsibilities of the City.

Program 1-3: The City should promote the development of second unit dwellings by publicizing information in the general applicant packet and posting information on the City's website. The City should provide information regarding permit requirements, changes in State law, and benefits of second unit dwellings to property owners and the community.

Status: Program Implemented

 The City's General Plan and regulations are posted on the City's website providing applicants information on second unit dwellings. Planning staff works with each applicant to inform them of the options available for second unit dwellings.

Recommended Course Adjustment:

 On-going implementation of Program 1-3.

Program 1-4: The City shall provide a bibliography of technical assistance resources for second unit dwelling applicants. The bibliography shall include prototype plan sets, instructional video tapes, Internet resources, and "how to" manuals.

Status: Program Implemented

 Planning staff provides applicants with technical assistance for second dwelling units.

Recommended Course Adjustment:

 On-going implementation of Program 1-4.

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Program 1-5:	The City shall review the application processing procedures periodically to determine their effectiveness and recommend any necessary amendments to the Planning Commission.
Status:	Program Implemented City staff review the application processing procedures annually. In 2012 check lists were developed to assist applicants in meeting the City's requirements.
Recommended Course Adjustment:	On-going implementation of Program 1-5.
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Program 1-6:	The City shall continue to periodically review the City's development fees so that they represent a fair charge for review and processing of permit applications.
Status:	Program Implemented The City reviews the development fees periodically.
Recommended Course Adjustment:	On-going implementation of Program 1-6.
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Program 1-7:	The City shall amend the Zoning Ordinance map so that it is consistent with the General Plan Land Use Diagram.
Status:	Program Implemented The Zoning Ordinance map was updated in 2010.
Recommended Course Adjustment:	On-going implementation of Program 1-7 as appropriate.
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Program 1-8:	The City shall amend the Zoning Ordinance to provide minimum densities for the R-3 and R-4 zoning districts. The density ranges will be consecutive and not have overlap or gaps in the density range among the various districts allowing residential development.
Status:	Program Implemented The Zoning Ordinance was updated in 2010.
Recommended Course Adjustment:	On-going implementation of Program 1-8 as appropriate.
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Program 2-1:	The City shall continue to encourage developer constructed affordable housing in the large, presently undeveloped portions of the City's planning area through use of the Planned Development (PD) land use and zoning designation. The City shall also encourage clustering of units on small lots to reduce the cost of lots, housing construction, improvements, site preparation, and infrastructure.
Status:	Program Implemented This measure is implemented on a case-by-case basis for major subdivisions. The most recent example of implementation of this program was the approval of the Gold Rush Ranch Specific Plan
Recommended Course Adjustment:	On-going implementation of Program 2-1.

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Program 2-2:	The City shall require that developers providing affordable housing units or lots in planned developments show how the lots or units will be made affordable to low- and very low-income households, and maintained as such, prior to approval of a developed plan or tentative map for the project.
Status:	Program Implemented This measure is implemented on a case-by-case basis for major subdivisions. The most recent example of implementation of this program is the approval of the Gold Rush Ranch Specific Plan
Recommended Course Adjustment:	On-going implementation of Program 2-2.
Program 2-3:	The City shall adopt a density bonus ordinance pursuant to State Government Code Section 65915. The City shall follow State Government Code Section 65915, which requires local governments to grant a density bonus of at least 25 percent and an additional incentive or financially equivalent incentive, to a developer agreeing to construct at least: <ul style="list-style-type: none">• 20 percent of the units for low income households;• 10 percent of the units for very low income households;• 10 percent to any condo project that reserves at least 20 percent of its units for moderate income residents; or• 50 percent of the units for senior citizens.
Status:	Program Implemented This measure is implemented on a case-by-case basis for major subdivisions. The most recent example of implementation of this program is approval of the Gold Rush Ranch Specific Plan.
Recommended Course Adjustment:	On-going implementation of Program 2-3.
Program 2-4:	The City shall review its fees imposed on new development and identify those fees that could be waived or reduced for new low- and moderate-income housing developments. The City shall adopt an ordinance to waive or reduce any such fees based on City staff's Recommended Course Adjustments. Target date: FY 2007
Status:	Program Implemented This measure is implemented on a case-by-case basis for major subdivisions. The fees for the Gold Rush Specific Plan were waived.
Recommended Course Adjustment:	On-going implementation of Program 2-4.
Program 2-5:	The City shall review its subdivision, zoning, and building codes for unnecessary and costly requirements which could be waived for low-income housing. The City shall ensure that any proposed modifications will not create safety hazards, increase liability, or develop inconsistencies in City regulations or State law. The City shall amend its codes as necessary.
Status:	Program Implemented The City Building Code provides opportunities for waiving requirements for low-income housing. This measure is implemented on a case-by-case basis for major subdivisions. The most recent example was the approval of the Gold Rush Ranch Specific Plan.
Recommended Course Adjustment:	On-going implementation of Program 2-5.

Program 2-6: The City shall continue to pursue all available funding sources for affordable housing including annual applications for Federal CDBG and HOME funds. The City shall consider using a portion of these funds to acquire a site for low-cost housing. The City shall contact non-profit and for-profit low-cost housing developers on an annual basis in an effort to secure development and subsequent management of low-cost housing on the acquired site. Non-profit developers/agencies which shall be contacted shall include Mercy Housing and the Amador-Tuolumne Community Action Agency. When possible, the City shall assist with site identification, consider priority processing; proactively assist with entitlements; consider fee waivers, deferrals, concessions, and incentives; and assist or provide support with funding applications.

Status: Program Implemented
The City pursues on a regular basis available funding sources for affordable housing.

Recommended Course Adjustment:
On-going implementation of Program 2-6.

Program 2-7: To ensure that manufactured houses are allowed in all residential zones except the Historic Residential Combining Zone, the City shall review the Manufactured Housing Combining Zone in the Zoning Ordinance and amend it, if necessary, to be consistent with the requirements of State law.

Status: Program Not Implemented

Recommended Course Adjustment:
Implement program 2-7.

Program 2-8: The City shall amend the definition of the term “dwelling” in Section 18.08.150 of the Zoning Ordinance by adding the term “manufactured housing.” The City shall also amend the definition of “family” by removing restrictive language that violates State Fair Housing Laws.

Status: Program Implemented
The language in the Zoning Code was modified in 2010.

Recommended Course Adjustment:
Remove Program 2-8.

Program 3-1: The City shall establish a reasonable accommodation procedure for providing exception in zoning and land use regulations for housing for persons with disabilities.

Status: Program Implemented
This measure is implemented on a case-by-case basis for major subdivisions.

Recommended Course Adjustment:
On-going implementation of Program 3-1.

Program 3-2: The City shall create a public information brochure on reasonable accommodation for disable persons and provide that information on the City’s website.

Status: Program Not Implemented

Recommended Course Adjustment:
Implement Program 3-2.

Program 3-3:	The City shall amend Chapter 18.36 of the Zoning Ordinance to allow emergency shelters in the C-2 Commercial zoning district. The City shall establish written and objective development standards and permit procedures that encourage rather than constrain such development.
Status:	Program Implemented The Zoning Ordinance was updated to allow emergency shelters in 2010.
Recommended Course Adjustment:	Remove Program 3-3.
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Program 3-4:	The City shall amend the Zoning Ordinance to allow transitional housing, supportive housing, farmworker housing, and single-room occupancy housing within the R-4 zoning district. The amendment shall identify that these uses are considered a residential use, subject to the same regulations that apply to other residential uses of the same type in the same zone.
Status:	Program Implemented The City amended the Zoning Ordinance in 2010.
Recommended Course Adjustment:	Remove Program 3-4.
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Program 3-5:	The City shall research and review best practices documents regarding parking standards for the following housing types: senior housing, second unit dwellings, congregate care facilities, and transient occupancy buildings. The City shall amend its parking standards for these housing types based on this research.
Status:	Program Implemented The City researched and reviewed best practices regarding parking standards in conjunction with the review of the Gold Rush Ranch Project. The Parking Standards were not amended.
Recommended Course Adjustment:	Modify Program 3-5 to require on-going review, as appropriate.
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Program 4-1:	The City shall survey the condition of housing stock within the city, including identification of occupied substandard housing.
Status:	Program implemented. The Housing Element includes the result of the housing stock condition.
Recommended Course Adjustment:	Modify Program 4-1 for on-going review and updates of the housing stock conditions.
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Program 4-2:	The City shall utilize survey results obtained through Program 4-1 and pursue available funding sources to develop a rehabilitation program in the city, including: 1) the CDBG program, 2) the California Self-Help Housing program, and 3) the California Housing Rehabilitation program. The City shall keep in contact with the Department of Housing and Community Development and Central Sierra Planning Council for changes which will improve the City's chances of obtaining funding, including the availability of new programs.
Status:	Program Implemented
Recommended Course Adjustment:	On-going implementation of Program 4-2.

Program 4-3:	The City shall assist, as appropriate, in the rehabilitation and adaptive reuse of historically-significant structures. This shall include assisting private property owners of historically-significant structures in applying for and utilizing State and Federal assistance programs as appropriate.
Status:	Program implemented. The City planning department coordinates the rehabilitation and adaptive reuse of historically significant structures as appropriate.
Recommended Course Adjustment:	On-going implementation of Program 4-3.
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Program 5-1:	The City shall obtain information on fair housing laws from the Department of Housing and Community Development and have copies of the information available for the public on the City's website, at City Hall, and the local library. In addition, the City Clerk shall add a statement to City utility bills which indicates that information on fair housing laws is available to the public without charge at City Hall and in the library.
Status:	Program implemented Fair housing information is available at the planning department. The City Clerk includes a statement regarding fair housing laws on the utility bills.
Recommended Course Adjustment:	On-going implementation of Program 5-1.
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Program 5-2:	The City shall continue to refer housing complaints to the Amador-Tuolumne Community Action Agency, the fair housing authority for Amador County.
Status:	Program implemented. The planning staff refers housing complaints to the Amador-Tuolumne Community Action Agency when appropriate.
Recommended Course Adjustment:	On-going implementation of Program 5-2.
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Program 6-1:	The City should work with local utility companies to implement energy awareness programs.
Status:	Program implemented. The City collaborates with PG&E on installing energy efficient lighting. In 2012 the City and PG&E selected a new standard energy efficient light standard to be used in the City.
Recommended Course Adjustment:	On-going implementation of Program 6-1.

APPENDIX C Additional Content

a. Interagency or intergovernmental coordination efforts and identify areas for improvement. This may include participation in a regional blueprint or partnerships with State or Federal programs.

The City coordinated with FEMA on the Broad Street Drainage project, ACTC and Caltrans implementing road improvements in the City, and EPA and DCTC for the Central Eureka Mine Cleanup.

b. The implementation of mitigation measures from the General Plan Final Environmental Impact Report or Negative Declaration.

The General Plans Final Negative Declaration relies on implementation of the General Plan Goals, Objectives, Policies and Implementation measures to avoid impacts or reduce impacts to a less than significant level. See the discussion of implementation compliance in Appendix A.

c. Equity planning considerations of the General Plan, such as impacts on particular ethnic or socioeconomic population groups (i.e., environmental justice issues).

None. Equity planning is not fiscally feasible at this time.

d. Promote infill development, reuse, and redevelopment particularly in underserved areas while preserving cultural and historic resources.

The city pursued the cleanup of the Central Eureka Mine to create a public park on portions of the site. The City supported the Sutter Creek Community Benefit Foundation to implement projects not fiscally feasible by the City.

e. Protect environmental and agricultural resources and other natural resources

The city pursued the cleanup of the Central Eureka Mine to create a public park on portions of the site.

f. Encourage efficient development patterns

The City planning staff advised applicants during consultation on efficient development patterns for submittal of conditional use permits.

g. Economic development – Depending on the needs of your jurisdiction, this analysis could include information on the ratio of jobs to dwelling units, tax revenues, demographics, census information, etc.

The City works with and provides funding to the Sutter Creek Business and Professional Organization to support economic development and tourism.

h. Monitoring long-term growth – For example: population growth, employment growth, land use development, and the provision of adequate supporting public services and infrastructure.

The city monitors long-term growth through monitoring building permits and coordination with Amador County, Amador Water Agency, ACTC, and ARSA.

i. Identify and monitor customer service improvements and methods to encourage public involvement in planning activities.

The City contracted with Amador County in 2012 to provide building department services to reduce duplication and improve the speed of processing and inspections.

j. Review and summarize grant administration for land use planning activities.

None in 2012

f. Provide a technology review such as implementation of Geographic Information Systems (GIS) or establishment of web sites.

The City updated its web site with additional City plans, regulations, forms, and documentation in 2012.

City of Sutter Creek
2013 Calendar Year General Plan Annual Progress Report

APPENDIX D Resolution of Acceptance

City of Sutter Creek

City Council

RESOLUTION NO. xx-xx-xx

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SUTTER CREEK ACCEPTING
THE GENERAL PLAN 2012 ANNUAL PROGRESS REPORT

WHEREAS, Section 65300 et seq. of the California Government Code requires each county to adopt a comprehensive, long-term general plan for the physical development of each county; and

WHEREAS, on 4th day of January 2010, the City Council adopted an update to the Sutter Creek General Plan by Resolution No. 09-10-16; and

WHEREAS, Government Code Section 65400 mandates that the City submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD) by April 1 of each year; and

WHEREAS, the public was allowed to review the General Plan Annual Progress Report 2012; and

WHEREAS, the Planning Commission did, on the March 11, 2013, conduct a duly noticed regular meeting; and

WHEREAS, on the March 11, 2013, the Sutter Creek Planning Commission conducted a public meeting, and following the public comment and discussion, recommending the City Council accept the Sutter Creek General Plan 2012 Annual Progress Report; and

WHEREAS, a duly noticed regular meeting of the City Council was scheduled for the first day of April 2013; and

WHEREAS, the City Council did conduct a public meeting on the noticed date and considered the information in the public record, including the Staff Report, Attachments to the Staff Report, Planning Commission recommendation for acceptance, and the public input made at the meeting; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sutter Creek hereby accepts the General Plan 2012 Annual Progress Report included with this Resolution as Exhibit A.

BE IT FURTHER RESOLVED that the City Council designates the Sutter Creek Planning Department, 18 Main Street, Sutter Creek California, as the location and custodian of the documents and materials constituting the record of proceedings upon which this decision and resolution are abased.

BE IT FURTHER RESOLVED the City Council authorizes City staff to submit the General Plan 2012 Annual Progress Report to the Governor's Office of Planning and Research and the Housing and Community Development Department.

On MOTION BY Councilperson ____, seconded by Councilperson ____, this resolution is duly passed and adopted on the 1st day of April 2013 by the following vote:

City of Sutter Creek
2013 Calendar Year General Plan Annual Progress Report

AYES:
NOES:
ABSTAIN:
ABSENT:

Mayor / ATTEST: